



Westside Christian School  
Preparing You For a Purposeful Life

**ENROLLMENT PACKET**

Dear Parents,

Thank you for considering having your child at Westside Christian School. As a ministry of Largo Westside Church of the Nazarene, our goal is to offer our students a purposeful, Christian education in a safe and caring environment.

We believe all students can learn. Nevertheless, we realize students have varying academic abilities; therefore, we must remain insightful to their needs and utilize various teaching methods. Likewise, in order for students to achieve success, it must take place in a safe, orderly, and professional environment.

God's Blessings,

Robert V. Pitts Jr., Principal

Apply your heart to instruction and your ears to words of knowledge.

Proverbs 23:12 NIV

# Our Commitment to You

We chose to become educators because we're committed to do all that we can to positively contribute to the lives of young people. Therefore, we promise to do all that we can to:

- Value you and treat your child or children with the highest respect.
- Maintain a safe environment for your children's learning success.
- Protect them from physical and emotional harm.
- Consistently monitor and adjust what we do to ensure that our students are exceptionally prepared for your next educational steps.
- Hold the highest standards for your child and ourselves educationally.
- Consistently upgrade our knowledge and skills so that we can be all we can be as your teachers.
- Fairly and consistently enforce our established standards for behavior.
- Expect others and ourselves to admit when we are wrong and gracefully apologize.
- Work hard and be flexible on your behalf.
- Reflect over our teaching and be a better educator each time we teach.
- Hold honesty, integrity, respect and sound judgment as the utmost values for ourselves.

## Rights and Behaviors

Each of us deserves to be treated with respect, and we deserve to be in an environment conducive to learning. We will work with all of the students and parents to do all that is necessary to ensure that everyone is treated with respect in an environment that's beneficial for learning.

***Sarcasm, put-downs, and interfering with student's learning,***

***WILL NOT BE TOLERATED***

For wisdom is a shelter as money is a shelter, but the advantage of knowledge is this:  
Wisdom preserves those who have it. Ecclesiastes 7:12 NIV

**Westside Christian School Fees and Tuition**

**2016-2017**

**Fees**

Registration:	\$150.00 Paid at the time of enrollment
Student Fees:	\$450.00 Paid by July 1st of the enrolling school year
Student Supplies:	\$45.00 will be charged if not brought in by student

**Tuition**

Kindergarten	\$5,700.00
Grades 1st thru 5th	\$6,100.00
Grades 6th, 7th, 8th	\$7,100.00
Grades 9th & 10th	\$7,400.00
Grades 11th & 12th	\$7,700.00

**Multiple Student Discounts**

- 1st Child—Full Tuition
- 2nd Child—\$300.00 Off Tuition
- 3rd Child & each additional student—\$500.00 Off Tuition

**Before and Aftercare**

Morning Care begins 7:00 am until 8:15 am	\$ 3.00 per day
Aftercare begins 3:10 pm until 6:00 pm	\$12.00 per day
Morning Only	\$15.00 per week \$ 55.00 per month
Aftercare Only	\$55.00 per week \$180.00 per month
Morning and Aftercare	\$225.00 per month
Late fees for aftercare are added after 6:00 pm	\$1 per minute after 6:00 pm

**Specialized Education Fees**

Additional Tutoring \$75.00 per hour	Case Management \$250.00
Achievement Testing \$150.00	Technology Fee \$1000.00
Administration Activity Fee \$50.00	

**\$100.00 Referral Fee**

**A referral fee of \$100.00 will be allocated towards tuition per family for  
Each NEW family enrolled in WCS for one full semester.**

### **Payment:**

The Registration fee of \$150 is due when the student is enrolled and is not refundable; Student fees of \$450 are due **July 1st** of the school year the student will be attending.

In cases where scholarships such as McKay, Step-Up, or Westside Foundation Scholarships are awarded, balances that remain are the sole responsibility of the Parent/Custodial parents and are subjected to the same requirements.

Payment plans are ONLY available through FACTS Management System and handled only ONLINE. For more information concerning FACTS, contact the Financial Director. Once a student is enrolled, the payment of tuition and fees for the full academic year is an unconditional obligation. Payments not received on or before due dates will place a student's ongoing education at jeopardy; students may be asked to leave WCS until payments are current.

No portion of tuition or fees paid will be refunded or canceled notwithstanding the absence, withdrawal or dismissal of a student from Westside Christian School during the academic year. This obligation may be canceled by notifying the Admissions Offices at Westside Christian School in writing on or before June 15 preceding the school year that the student will not enroll.

### **Late Payments:**

**When a student's account is more than 30 days delinquent; students will be required to stay home until account is current (including all additional charges).** If a student's account is in arrears at the end of any grading period or the end of the year, the student's report card and transcript will be held until the account is current and the Finance Department releases access to RenWeb. If this happens, the best recommendation is to contact the Finance Director and inform her of the situation. There will be a \$25.00 per item fee on any returned payments.

### **Additional Charges:**

In cases of back-to-school supplies, field trips, sports participation, before/after care services, and damaged/lost books, additional charges will be incurred and billed accordingly.

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WCS admits students of any race, color, national, and ethnic origin to all the rights and privileges, programs, and activities generally accorded, or made available, to all students of the school. We do not discriminate on the basis of race, color, national, and ethnic origin in administration of our educational policies, admission policies, athletic, and other school administered programs, or in the hiring of faculty or administration.

# Westside Christian School Application for Admission

Please PRINT neatly, complete all blanks and provide any additional documents requested. We want you to understand that admission to our school is a 4 step process: 1) submit this application, 2) provide prior school records, educational testing and other requested documents, 3) student and parent/s attend an interview; 4) student may be given either basic or comprehensive entry testing as needed to make a suitable placement. If student is admitted, the full registration fee is due. All fees and tuition are published on a separate annual schedule.

Date \_\_\_\_\_

Student's Name \_\_\_\_\_

Last

First

Middle

Name used

Student SSN# \_\_\_\_\_

Applying for grade \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Home Address \_\_\_\_\_

(Street)

City

State/Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

## FAMILY INFORMATION

Mother/ Legal Guardian \_\_\_\_\_ SSN# \_\_\_\_\_

(Circle preferred title: Mrs., Ms, Dr., Rev, Other)

Home Address (if different from student) \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_ Employer name \_\_\_\_\_ Work phone \_\_\_\_\_

Work address \_\_\_\_\_ Work email \_\_\_\_\_

Father/ Legal Guardian \_\_\_\_\_ SSN# \_\_\_\_\_

(Circle preferred title: Mr., Dr. , Rev, Other)

Home Address (if different from student) \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_ Employer name \_\_\_\_\_ Work phone \_\_\_\_\_

Work address \_\_\_\_\_ Work email \_\_\_\_\_

Student lives with: \_\_\_ Parents \_\_\_ Mother \_\_\_ Father \_\_\_ Stepmother \_\_\_ Stepfather \_\_\_ Grandparent/s \_\_\_ Guardian/s

Parents/Guardians are: \_\_\_ married \_\_\_ separated \_\_\_ divorced \_\_\_ mother remarried \_\_\_ father remarried  
\_\_\_ mother deceased \_\_\_ father deceased

If separated or divorced, who has legal custody? \_\_\_\_\_ Attach copy of custody agreement to this application.

Emergency Name \_\_\_\_\_ Emergency Number \_\_\_\_\_

ALLERGIES/MEDICATIONS:

Allergies: \_\_\_\_\_

Medications: \_\_\_\_\_

List other school age children in the family who will be applying

Name	Date of Birth	Current Grade	Current School

ACADEMIC INFORMATION

Current School \_\_\_\_\_

Full name of school

Address

City

State

ZIP

Phone

Grades attended \_\_\_\_\_ Type of School \_\_\_ Christian \_\_\_ Private \_\_\_ Public Number of Years attended \_\_\_\_\_

Reason for changing schools \_\_\_\_\_

Previous School \_\_\_\_\_

Full name of school

Address

City

State

ZIP

Phone

Grades attended \_\_\_\_\_ Type of School \_\_\_ Christian \_\_\_ Private \_\_\_ Public Number of Years attended \_\_\_\_\_

Reason for changing schools \_\_\_\_\_

Has the student ever been:

(If Yes, please explain)

Retained or failed a grade? \_\_\_ Yes \_\_\_ No \_\_\_\_\_

Suspended or Expelled? \_\_\_ Yes \_\_\_ No \_\_\_\_\_

A persistent discipline problem? \_\_\_ Yes \_\_\_ No \_\_\_\_\_

Arrested or on probation? \_\_\_ Yes \_\_\_ No \_\_\_\_\_

**LEARNING NEEDS**

Has the student ever been tested for a learning problem? \_\_\_ Yes \_\_\_ No Where tested? \_\_\_ School \_\_\_ Private \_\_\_ Court ordered

Has the student ever had an Individualized Education Plan (IEP) or other learning plan? Explain

\_\_\_\_\_

Has the student been in a special education program? \_\_\_ Yes \_\_\_ No Where? \_\_\_\_\_

What type of assistance? \_\_\_\_\_ Does the student qualify for McKay Vouchers? \_\_\_ Yes \_\_\_ No

Has the student ever been tested for behavioral, psychological or developmental problems? \_\_\_ Yes \_\_\_ No

Where tested? \_\_\_ School \_\_\_ Private \_\_\_ Court ordered

Provide a copy of recent IEP and testing for behavioral, psychological, developmental or educational reasons.

Check all the diagnosis types that apply to the student based on testing:

ADD/Hyperactive     ADD/Inattentive     Dyslexia     Reading Disorder     Mathematics Disorder

Disorder of Written Expression     Conduct Disorder     Oppositional Defiant Disorder     any Mood Disorder

Pervasive Developmental Disorder     Asperger's Disorder     Sensory Integration Disorders     Tourette's Syndrome

Expressive Language Disorder     Anxiety Disorder     Bipolar Disorder     Seizure Disorder

Does the student have any physical conditions or ongoing medical condition that impairs learning potential? If so, explain

\_\_\_\_\_

Does the student have any physical health problem/s such as allergies, dietary restrictions or activity limitations? Explain

\_\_\_\_\_

Does student regularly attend:  professional counseling     medication monitoring     family counseling     pastoral counseling  
 medical treatments     physical/occupational therapy     other \_\_\_\_\_

#### STUDENT'S INTERESTS

Preferred activities \_\_\_\_\_

Academic achievements \_\_\_\_\_

Awards or honors \_\_\_\_\_

Personal strengths \_\_\_\_\_

We became interested in WCS because of:  recommendation of current student/family,     church member at WCN,  
 Pastor's recommendation,     newspaper ads    \_\_\_\_\_ paper,     telephone listing     \_\_\_\_\_ location,  
 WCS pamphlet,     WCS packet,     Website,    other \_\_\_\_\_

We chose WCS because of:  location,     preference for Christian school,     academic program,     outstanding  
Faculty,  learning needs accommodation,     service learning emphasis,     extracurricular activities,     other \_\_\_\_\_

In making this application to WCS, I/We as parent/s or guardian/s understand that:

1. WCS is an interdenominational school, a ministry of Westside Church of the Nazarene, that is open to students of any race, ethnicity or national origin who qualify for and may benefit from our academic program.
2. WCS Administration makes the final decision on grade placement and later on promotion or retention.
3. All new students enter on a conditional basis. We reserve the right to dismiss any student who does not respect our spiritual standards, cooperate in the educational process, accept our behavioral rules or become unsuitable for our academic programs.



4. WCS reviews transfer credits, grades, discipline reports and placement according to its own standards. The standards of other schools may differ. Our judgment on these matters for incoming students is final.

5. Reenrollment is not guaranteed and may be denied due to problems with academics, behavior or lack of cooperation

### STATEMENT of COOPERATION

1. As parent/s or guardian/s, we agree to bring any and all questions, concerns or criticisms directly to the administration so that the chain of command can be followed toward a resolution.

2. I/We agree to read the Student Handbook, discuss this with the student and cooperate with these expectations and procedures. The Student Handbook may be updated periodically as needed. The most current copy will be available on our web site or by request from the school office.

3. I/We give WCS permission for the student to participate in all school activities, including physical education, bus trips, field trips, sports, fine arts, competitions and other schools sponsored/chaperoned trips away from the school campus.

4. I/We give permission for the teacher, dean, administrator or other agent of the school to make and enforce classroom expectations and exercise discipline consistent with Christian principles.

5. Our behavioral management approaches are intended to correct and to bring change. Persistent or severe behavioral problems can lead to dismissal.

6. I/We accept our financial commitment and agree to pay our account with the school according to the agreed payment plan. If the student leaves for any reason, academic records will not be transferred until the account is paid in full.

7. I/We agree to hold the school and its staff or agents harmless for any liability to my/our student due to any claims on behalf of my/our student against the school, its staff or agents because of any injury or alleged injury to my student. I/We agree to never make any demands, threats to sue or actually litigate any matter relating to this student's enrollment. I/We understand that that making demands, threats to sue or actually litigating any matter against WCS is in opposition to Biblical principles and becomes adequate grounds for immediate withdrawal of all students in my/our family. I/We agree to resolve any potential claims or disputes through procedures outlined in the student handbook.

8. I/We understand that the mission of WCS is to offer our students a purposeful, Christian education in a safe and caring environment. To avoid distraction from our mission, I/We do not expect WCS staff or administration to become involved in my/our custody, family or other legal disputes. If WCS staff or administration is required to give testimony or attend hearings, the parent/s account will be charged for substitute teacher and staff or administrator time replacement, expenses in compliance with legal proceedings and costs of copying or mailing documents.

This application remains in effect during the student's enrollment at WCS. Changes or updates are parent/s responsibility.

I agree to the conditions of enrollment and affirm that the information provided is true and complete.

_____	_____	_____	_____
Mother/Legal Guardian	Date	Father/Legal Guardian	Date

_____	_____
If student is in grade 7-12	Date

Notice of Non Discrimination: Westside Christian School admits students of any race, color, national and ethnic origin to all rights, privileges, programs and activities generally made available to students at our school. We do not discriminate on basis of race, color, national or ethnic origin in administration of educational policies, admissions policies, financial aid, athletics and other school administered programs.

Interviewed for WCS by \_\_\_\_\_ Date \_\_\_\_\_

# Acceptance Form—Student Handbook/Guidelines

I, \_\_\_\_\_, understand that it is my responsibility to review the student handbook with my child \_\_\_\_\_ so that they understand the requirements and policies at Westside Christian School.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Westside Christian School Photo/DVD Release Form

To protect the privacy and safety of WCS students, personal information about students (such as birthdates, email addresses, schedules, home addresses or phone numbers) **will not** be published on any Westside Christian School webpage or any publication under any circumstance.

Student names, photos of students, audio or video recordings of students and student work may be published only on official WCS web pages or official WCS approved resources, **with parent permission required below.**

Please note that **no permission is required** for large group photos in which the students are not individually identified. If your family has a court order or reason to never have student's picture posted online as a group, please inform WCS staff.

### Disclaimer

I am aware that still photos and video of my child/children may be taken on the premises of Westside Christian School campus as well as during any off-site campus sanctioned extra-curricular activity (i.e. sporting events, dance, drama, etc.).

I am aware that still photos and video may be posted to WCS website, social media and/or be used in a variety of collateral printed pieces (i.e. brochures, newsletters, flyers, print ads). The pictures/videos will be used for the purpose of illustrating, advertising and promoting the activities associated with Westside Christian School.

There may be times when Westside Christian School (WCS) staff, the media, or other organizations, with the approval of the school principal, may take photographs of students, audiotape/videotape students, or interview students for school-related stories in a way that would individually identify a specific student. Those photographs and/or audio/videotaped images or interviews may appear in district publications; in district video productions; on the WCS Website; in the news media; or in other nonprofit, education-related organizations' publications as well as the WCS social media pages like Facebook. Please complete this form, and return it to your child's school.

### PLEASE CHECK ALL BELOW THAT APPLY.

I have read the disclaimer and **agree** to allow my child to be photographed. I grant Westside Christian School (WCS) permission to use my child's photograph and/or videotaped image for the purposes mentioned above. I understand and agree that WCS may use these photos and/or videotaped images in subsequent school years unless I revoke this authorization by notifying the school principal in writing. I further grant WCS permission to allow my child to be photographed, audio/ videotaped, or interviewed by the news media or other organizations for school-related stories or articles.

I have read the disclaimer and agree to allow my child to be interviewed and published accordingly with notice prior by the school principal.

I have read the disclaimer and **do not agree** to allow my child to be photographed or interviewed.

**Student's Name:** \_\_\_\_\_

**Parent/Guardian's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Students 18 years of age or older may sign this release form for themselves.**